



Justin Elicker
Mayor

Bureau of Purchases
Department of Finance
City of New Haven
200 Orange Street, Rm 301
New Haven, CT 06510
www.newhavenct.gov



Malinda M. Figueroa
Purchasing Agent

Shawn J. Garriss
Deputy Purchasing Agent

MEMORANDUM

TO: Coordinators, Department Heads, Employees (City & Board of Education)
FROM: Malinda M. Figueroa, Purchasing Agent
DATE: June 18, 2025
Subject: **Citywide Contracts for Fiscal Year 2025-2026**

The following is a list of Contracts that have been awarded for the current fiscal year. I have provided the information below in the table with vendors. Schedule of Awards with hourly rates are posted to *N:\PURCHASING\CITYWIDE CONTRACTS\2025-2026*.

If any of these supplies or services apply to your department, please enter a requisition on MUNIS referencing the contract number (Page 2 below) in the 'General Description' area of main requisition screen.

If you find there is a supply or service not listed, please contact this office to review the appropriateness of the request and bid accordingly. As always, feel free to contact either myself or any member of the Purchasing Staff if you have questions or concerns.

EVERY purchase must have a valid fully funded Purchase Order. All invoices from contractors should be sent to NHINVOICE@newhavenct.gov

| East River Energy | | |
|--|--------------------|-----------------------------|
| Unleaded Gasoline & Ultra Low Sulfur Diesel | | |
| State Contract # 24PSX0224 | | |
| Product | Contract Period | Price per Gallon incl taxes |
| Ultra-Low Sulfur Diesel | 7/1/2025-6/30/2026 | \$2.6976 |
| Regular Unleaded Gasoline | 7/1/2025-6/30/2026 | \$2.6486 |

c: Shawn Garriss, Deputy Purchasing Agent
Miguel Hernandez, Procurement Specialist

| Title | Contract Number | Vendor Code | Vendor |
|---|-------------------------------|------------------|---|
| Office Supplies including copy paper | State Contract 18PSX0032 | 17249 | W.B. Mason, Inc. |
| School Supplies | State Contract 23PSX0001 | 17249 | W.B. Mason, Inc. |
| Various Supplies | F15 MHEC | 25669 | Amazon Business |
| Green Cleaning Supplies | 2024-RFP-026 | 13338 46675 | Imperial Dade (<i>Cleaning Products/Repair</i>) Hillyard (<i>Paper Products</i>) |
| Armored Car Service | State Contract 20PSX0014 | 10526 | Brinks, Inc |
| Water Dispensing Equip/Delivery | State Contract 24PSX0179 | 17249 | W.B. Mason, Inc. |
| Portable Restrooms (Parks and Monthly Rentals) | 21901-3-3 | 15382 | GI John's, LLC |
| Fuels | State Contract 24PSX0224 | 27890 | East River Energy |
| Elevator Maintenance | 2019.001564 US Communities | 43010 | Kone, Inc. |
| 2 Way Radio Maintenance | 21752-5-5 | 25057 | Motorola *Purchasing will process the invoices for this vendor |
| Fencing Purch & Install | 2024-IFB-068-2-3 | 48331 | Guilford Fence Works, Inc. |
| Mailing, Presort Services | 21797-4-5 | 28972 | Corporate Mailing Services |
| On-Call Moving | State Contract 24PSX0141 | 44491 29573 | Siracusa Moving and Storage William B. Meyer, Inc. |
| Shredding Services | State Contract 22PSX0009AA | 34181 | InfoShred, LLC |
| Archive Services | State Contract 22PSX0156 | 29573 | W.B Meyer |
| Tire Repair and Road Service | State Contract 23PSX0024 | Multiple Vendors | Bridgestone Goodyear |
| On Call Plumbing Services | 21825-4-4 | 41756 | Ruotolo Mechanical Inc. |
| On Call HVAC Services | 50587-4-5 | 46884 | Reliable Refrigeration Plus |
| On-Call Electrical Services | TBD | | OUT TO BID DUE June 25, 2025 |
| State Marshal Service | 2024-RFP-088 | VARIED | See State Marshal List |



Bureau of Purchases

Department of Finance
City of New Haven
200 Orange Street, Rm 301
New Haven, CT 06510
www.newhavenct.gov



Justin Elicker
Mayor

Malinda M. Figueroa
Purchasing Agent

Shawn J. Garriss
Deputy Purchasing Agent

Approved Marshal List FY 25/26

Marshal must be on this list to be utilized and the fee schedule (below) has been agreed upon by all parties.

| | |
|---|--|
| Brian Mezick 35 Elm Street New Haven, CT 06510 statemarshal@mezick.com 203-684-3100 \$75.00 – Emergency Service Rate | Jeffrey Balletto 65 High Street East Haven, CT 06512 jballettostatemarshal@gmail.com 203-214-8680 |
| Madison Beggs 35 Elm Street New Haven, CT 06510 marshalbeggs@gmail.com 203-404-1380 \$50.00 – Emergency Service Rate | Frank Sandillo P.O Box 185793 Hamden, CT 06518 fsandillo@comcast.net 203-494-2240 \$50.00 – Emergency Service Rate |
| Holly Bryk 3 Research Drive, Unit 11 Branford, CT 06405 holly@newhavenstatemarshal.com 203-676-3603 | Paul DeFelice PO Box 1097 Cheshire, CT 06410 Nhstatemarshal.pdefelice@outlook.com 203-599-5322 \$75.00 – Emergency Service Rate |
| Peter J. Criscuolo, Jr. 54 Fieldstone Court North Haven, CT 06473 petercriscuolo@icloud.com 203-640-4587 \$50.00 – Emergency Service Rate | |

Approved Marshal Fee Schedule

| Description | Cost |
|---|-----------------------------------|
| Foreclosure | \$50.00 |
| Legal Doc Svc Same Address | \$20.00 |
| Legal Doc Svc Different Address | \$50.00 |
| Per Page | \$1.00 |
| Endorsement | \$0.50 |
| Mileage Fee (paying applicable current IRS Rate) | \$0.70 (IRS RATE Calendar 2025) |
| Zoning Notice | \$50.00 |
| Service of Personal Property Tax Warrant | 15 % |
| Emergency Service Rates (Same Day/Weekend/Holidays) | See Marshall info above for rates |